DOMINICAN COLLEGE
Facilities & Services
1520 Grand Avenue, San Rafael, CA 94901 (415) 457-4440

March 21, 1990

Whole Earth
Stephanie Leonard
27 Gate 5 Road
Sausalito, CA 94965

Dear Ms. Leonard:

Enclosed is the contract for your groups use of the Library Room #208 on May 10, 1990. Please read the contract carefully sign and return it with a check made payable to Dominican College in the amount of $100.00. You will also need a certificate of insurance.

We look forward to working with you and to help you in any way to make your event successful and rewarding. You will need to contact our office at least one week prior to the event to make any final arrangements.

If you have any questions, please do not hesitate to call our office.

Sincerely,

Jean Kramers

Jean Kramers
Conference Center Director

JK:hh
encl.